

# BIHAR STATE DISASTER MANAGEMENT AUTHORITY(BSDMA)

2nd Floor, Pant Bhawan, Baily Road, Patna, Bihar, Pin: 800001

## Vacancy Announcement

### Walk-in-Interview

The Authority announces walk-in-interview for the following position on contractual basis :

1. **Senior Advisor- Human Induced Disasters (One post - Unreserved)**

#### Selection Process:

Walk-in-interview would be conducted on 04/04/2016. Reporting time for the interview is 10:00 AM to 12:00 Noon, on 2nd floor at the given address. Candidature for interview will not be accepted after 12:00 Noon. The candidates must bring NOC & notification of the post held in case of serving and last post held in case of retired. Please also bring two photographs along with handwritten/ typed application for the post. For details about the above position, ToR & to download application format, please visit: **career column – [www.bsdma.org](http://www.bsdma.org)**.

  
Secretary,

Bihar State Disaster Management Authority

#### General Conditions:

- a. Candidates will have to produce the proof of age as furnished in their application at the time of interview.
- b. Only Indian Nationals can apply.
- c. Candidates must have the required qualification.
- d. It may be noted that if a candidate is employed by any organization, he/she will be referred to his/her employer for the purpose of the interview.
- e. Candidates should be well versed with working on the computer including MS Office applications (Word, Excel, Power Point etc).
- f. Maximum age limit in any case will be 65 years.
- g. The selected persons will enter into an agreement as a contractual employee of the Authority.



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**GOVERNMENT OF BIHAR**  
**BIHAR STATE DISASTER MANAGEMENT AUTHORITY**  
**(DISASTER MANAGEMENT DEPTT.)**  
2<sup>nd</sup> Floor, Pant Bhawan, Patna -800001

**Terms of Reference (TOR)**

Walk-in-interview will be held for following post on purely contractual basis. The contract will be initially for **three years** and may further be extended based on the need and performance. Educational qualifications, experience and expectations required are given in the table below.

Name of Position	No of Position	Date of Walk-in interview	Remuneration	Qualification
<b>Sr. Advisor – Human Induced Disaster</b>	1 (one) (unreserved)	04.04.2016	Rs. 80,000/-	<b>Education Qualification:</b> Master's Degree in relevant field: Engg/Earth Sciences/Agriculture /Natural Sciences/Social Sciences/Disaster Management <b>Working Experience:</b> Minimum 10 years' of experience in relevant field; Experience in Armed forces / paramilitary forces/ General Administration/ State Police/Fire Services etc. will be an additional value.

**General Conditions:**

- Candidates will have to produce the proof of details furnished in their applications, in original at the time of interview.
- Only Indian Nationals need apply.
- Canvassing in any form will be a disqualification.
- It may be noted that if, at any stage, it is discovered that an attempt has been made by the applicant to wilfully conceal or misrepresent the facts, his candidature will be rejected or his employment will be terminated.
- Candidates should be well versed with working on the computer including internet, MS Office applications (Word, Excel, Power Point etc.).
- Maximum age limit in any case will be 65 years.
- The selected persons will enter into an agreement in a prescribed format with the Authority.

*[Signature]*  
02/04/16



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### Job Description:

- To create awareness about the hazards in Bihar & what the people could do for their own & safety of their property
- To undertake sensitization/training of various stakeholders towards taking prior action so as to minimise the hazard impact.
- To conduct field & policy studies/analysis in the area of Human Induced Disasters like how natural hazards (like earthquake, floods etc.) convert into disasters because of human induced action.
- To devote attention to the safety of schools & hospitals/dispensaries in rural areas as well as urban areas.
- To introduce execution of building bye-laws in Municipal Corporations, Municipal Councils & Nagar Panchayats and to empower them for effective enforcement of bye-laws.
- To sensitize & empower the Zila Panchayats & Gram Sabhas with regard to the occurrence of Human Induced Disasters & to provide them simple guidelines for the personal safety of their residential, official & commercial properties.
- To create & develop damage scenarios under simulated conditions for analysis & planning to assist in carrying out capacity building of various stakeholders to mitigate all human induced hazards.
- To disseminate the relevant guidelines issued by NDMA & State Government and take steps for their implementation.
- Other duties and responsibilities as assigned by the BSDMA.
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### Knowledge & Competencies:

- Knowledge of various forms of Human Induced Disasters such as acts of Chemical, Biological, Radiological and Nuclear, Road Accidents etc.
- Proper understanding of risks originating due to human and environment interplay.
- Understanding of psycho-social care, community based disaster risk reduction method.
- Demonstrated ability to organize and facilitate stakeholder and focus group meetings and capacity to work with government.

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02/04/16

- Project management skills and/or experience including proven ability to effectively adjust plans to rapidly changing circumstances.
- Ability to operate and lead under pressure and in physically or mentally challenging situations.
- Experience of cross-cultural working environment;
- Excellent computer/IT Skills and proficiency in MS Office applications (Word, Excel, Power Point etc.), internet, web applications etc.

2. Name \_\_\_\_\_

3. Educational Qualification \_\_\_\_\_

*[Signature]*  
Secretary, 21/2/16

Bihar State Disaster Management Authority

Degree / Diploma	Year of Passing

4. Work Experience (starting from \_\_\_\_\_)

Duration (year-month)	Organization

5. Publications / Research / Disaster Management Activities \_\_\_\_\_

6. Acknowledgement \_\_\_\_\_



# BIHAR STATE DISASTER MANAGEMENT AUTHORITY

(Disaster Management Department, Government of Bihar)

Second Floor, Pant Bhawan, Bailey Road, Patna – 800001

## APPLICATION FORMAT

1. Post: **Senior Advisor- Human Induced Disasters**

2. Name: \_\_\_\_\_

3. Educational Qualifications (starting from the latest):

Affix recent passport  
size self-attested  
photograph

Degree / Diploma	Subject / Specifications	Institute / University	Year of Passing	Division/Class

4. Work Experience (starting from the latest):

Duration (year-year)	Organization	Designation	Paydrawn *	Responsibilities

5. Publications / Research / Documentation works. :

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6. Achievements :

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7. Language Proficiency (1.Excellent, 2.Very good, 3.Good, 4.Normal, 5.Basic):

Language	Reading	Speaking	Writing

8. Additional information, if any, in support of suitability for the post :

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9. Personal details :-

Father' Name: \_\_\_\_\_

Date of Birth : \_\_\_\_\_

Marital Status: \_\_\_\_\_

Nationality : \_\_\_\_\_

10. Correspondence Address :

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11. Permanent address:

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Date: \_\_\_\_\_

(Signature)

Telephone / Mob No. : \_\_\_\_\_

Email address : \_\_\_\_\_

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